

Phil Norrey
Chief Executive

To: The Members of the West
Devon Highways and Traffic
Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 10 July 2017
Please ask for : Gerry Rufolo 01392 382299

Email: gerry.rufolo@devon.gov.uk

WEST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Monday, 17th July, 2017

A meeting of the West Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Town Hall Okehampton to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART 1 OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Election of Chairman and Vice Chairman
(N.B. In accordance with the County Council's Constitution, the Chairman and Vice Chairman must be County Councillors)
- 3 Minutes
Minutes of the meeting held on 16 March 2017, (previously circulated).
- 4 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 5 Members' Induction
Presentation by the Acting Chief Officer for Highways, Infrastructure Development and Waste

- 6 Devon Highways Term Maintenance Contract
A Manager from Skanska attending to discuss issues with Members

Electoral Divisions(s): All in West Devon

MATTERS FOR DECISION

- 7 Annual Waiting Restriction Programme (Pages 1 - 6)
Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/64), attached

Electoral Divisions(s): All in West Devon

- 8 Petitions/Parking Policy and Review
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme
<http://www.devon.gov.uk/petition-scheme.pdf>

MATTERS FOR INFORMATION

- 9 Actions Taken Under Delegated Powers (Pages 7 - 8)
Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/65), attached

Electoral Divisions(s): Tavistock; Yelverton Rural

- 10 Dates of Meetings
7 November (Tavistock) 2017 and 9 March (Okehampton) 2018.

Meetings starting at 10.30 am and alternate between Kilworthy House, Tavistock and Town Council Offices, Okehampton.

The County Council's Calendar available at:
<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

<p><i>Part II Reports</i></p> <p><i>Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).</i></p> <p><i>Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.</i></p>
<p><i>Agenda Items and Attendance of District & Town/Parish Councillors</i></p> <p><i>Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.</i></p> <p><i>Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any</i></p>

item on the Agenda with the consent of the Committee.

For further information please contact Gerry Rufolo on 01392 382299.

Membership

County Councillors

Councillors K Ball, J McInnes, P Sanders and D Sellis

West Devon Borough Council

Councillor T Leech

Devon Association of Local Councils

Councillor C Marsh

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299.

Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the forth working day before the relevant meeting.

For further information please contact Gerry Rufolo on 01392 382299.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



Induction loop system available

HIW/17/64

West Devon Highways and Traffic Orders Committee
17 July 2017

Annual Local Waiting Restriction Programme

Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that:

- (a) work on the annual waiting restrictions programme process for 2017/2018 is noted;***
- (b) the recommendations contained in the Appendix I to this report are agreed and subject to consultation with local Members on the details, the proposals are advertised.***

1. Background

The County Council regularly receives requests for waiting restrictions to be introduced or amended. These can be difficult to deliver due to resource and funding pressures which can then have a negative impact on the County Council's relationship with local communities.

Recognising this difficulty, a managed process has been developed to deliver an Annual Local Waiting Restriction Programme for each HATOC area for the funding and delivery of waiting restriction schemes.

The 2016/17 programme has delivered proposals at over 250 sites across Devon. These were mainly amendments to Yellow Lines and Limited Waiting, thought to be non-controversial, which had been requested by communities or by local Highway Officers.

Building on the success of this process, officers propose that a further programme is developed for 2017/18 to include minor aids to movement improvements such as drop crossing, footway improvements and bollards.

2. Proposal

Cabinet has allocated an amount of £100,000 countywide from the On Street Parking Account to this process in 2017/18 which equates to an amount of £12,500 to each HATOC area.

Approval is sought for the 2017/18 programme for this Committee's area. It is proposed that the schemes identified in Appendix I form the programme.

Following consultation on the detail with the locally affected County Members and Chair of HATOC the proposals will then be designed and the associated Traffic Order drafted and advertised.

Agenda Item 7

3. Consultations

Following advertisement :-

- Proposals which do not attract objections can be implemented without the need to report back to Committee.
- Proposals which attract minor objections should be determined under delegated powers by the acting Chief Officer in consultation with the Local Member and the Chair of HATOC.
- Proposals attracting significant objections will be reported to the next available HATOC.

4. Specific Proposals

Specific Waiting Restriction Proposals are listed in Appendix I and there are currently no Aids to Movement proposals for the West Devon area. Costs are estimated to be in the region of £2,000 including Legal advertising charges. Detailed plans will be provided at the design stage.

6. Financial Considerations

The total costs of the scheme are contained within a countywide budget of £100,000 which has been allocated from the On Street Parking Account.

There will be a cost to the Council in advertising a new Traffic Order for each Committee Area, this will be approximately £1,500. In addition the costs of any changes to signing or lining will be attributed to that Order.

There remains scope within the programme to add more proposals if these can be agreed in time to undertake consultation before the next meeting of this Committee.

It is intended that any estimated underspend in delivering the waiting restriction proposals can be utilised to deliver the Aids to Movement proposals.

7. Environmental Impact Considerations

The proposals are intended to rationalise on street parking and improve mobility and access within the district and are designed to:

- Encourage turnover of on street parking to benefit residents and businesses.
- Enable enforcement to be undertaken efficiently.
- Encourage longer term visitors to use off street car parks.
- Encourage commuters to make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.
- Assist pedestrians and other vulnerable road users in crossing the highway.

The Environmental effects of the scheme are therefore positive.

8. Equality Considerations

There are not considered to be any equality issues associated with the proposals. The impact will therefore be neutral.

9. Legal Considerations

The lawful implications and consequences of the proposal have been considered and taken into account in the preparation of this report.

When making a Traffic Regulation Order it is the County Council's responsibility to ensure that all relevant legislation is complied with. This includes Section 122 of the Road Traffic Regulation Act 1984 that states that it is the duty of a local authority, so far as practicable, secures the expeditious, convenient and safe movement of traffic and provision of parking facilities. It is considered that the proposals comply with Section 122 of the Act as they practically secure the safe and expeditious movement of traffic in the West Devon area.

10. Risk Management Considerations

There are thought to be no major safety issues arising from the proposals.

11. Public Health Impact

There is not considered to be any public health impact.

12. Reasons for Recommendations

The proposals rationalise existing parking arrangements within the North Devon District by:

- Encouraging turnover of on street parking to benefit residents and businesses
- Enabling enforcement to be undertaken efficiently.
- Encouraging longer term visitors to use off street car parks.
- Encouraging those working in the town make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.

The proposals contribute to the safe and expeditious movement of traffic in the West Devon area and therefore comply with S 122 of the Road Traffic Regulation Act 1984.

Meg Booth
Acting Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: All in West Devon

Local Government Act 1972: List of Background Papers

Contact for enquiries: Mike Jones

Room No: ABG Lucombe House, County Hall, Exeter.

Tel No: 01392 383000

Background Paper	Date	File Ref.
None		

mj050717wdh
sc/cr/annual local waiting restriction programme
02 070717

Agenda Item 7

Appendix I To HIW/17/64

Waiting Restriction Proposals

Parish/Town	Location	What is being proposed	Statement of Reasons	County Councillor
Buckland Monachorum (YELVERTON)	Road from Dousland Road to Westella Road	No Waiting At Any Time	Prevent obstructive parking on bend and to prevent obstruction of footways.	Philip Sanders
Chagford	Lower Street	No Waiting At Any Time	Prevent obstruction to SW Water treatment works.	James McInnes
Hatherleigh	Bridge Street and Market Street	Proposed relocation of loading bay (Mon-Sat) from Market Street to Bridge Street	Better serve delivery to shops in the area. Requested by Parish.	James McInnes
Okehampton	Crediton Road	No Waiting At Any Time	Prevent obstructive parking opposite junction of Limehayes Road.	Kevin Ball
Okehampton	Exeter Road	No Waiting 9am to 4pm	To prevent daytime parking obstructing resident drive ways and to maintain road width to cross roads junction leading to industrial; estate.	Kevin Ball
Okehampton	Fern Meadow	No Waiting At Any Time	Prevent obstructive parking on corner/junction.	Kevin Ball
Okehampton	Limehayes Road	No Waiting At Any Time	Improve visibility to left when exiting Leaholes Road AND Prevent congestion at junction with Exeter Road.	Kevin Ball
South Zeal	Road from Shilhayes to Zeal Head Cross	No Waiting At Any Time	Prevent obstructive parking at various pinch points, on footways, at junction of Tawton Lane. Prevent parking on narrow road and Improve visibility on bend.	James McInnes

Agenda Item 7

Parish/Town	Location	What is being proposed	Statement of Reasons	County Councillor
South Zeal	Road from Shilhayes to Zeal Head Cross	Limited Waiting bay 20mins	To provide facility to shop at village shop, requested by parish.	James McInnes
South Zeal	Tawton Lane	No Waiting At Any Time	Prevent obstructive parking at pinch points and junction and prevent parking on footway.	James McInnes
South Zeal	Tawton Lane	Bus Clearway	No TRO behind existing Bus Clearway.	James McInnes
South Zeal	Road over Moorlands Bridge AND The Croft	No Waiting At Any Time	Prevent obstructive parking on narrow road and in junction on bus route.	James McInnes
Tavistock	Crelake Ind Est	Proposed Limited Waiting 15 Minutes No Return Within 2 Hours. Currently unrestricted parking	To provide facility to collect parcels from PO.	Debo Sellis
Tavistock	Grenville Drive	Proposed extension of No Waiting At Any Time	Prevent obstructive parking opposite private driveway.	Debo Sellis
Tavistock	Lyd Gardens	Proposed extension of No Waiting At Any Time	Prevent obstructive parking on narrow road.	Debo Sellis

HIW/17/65

West Devon Highways and Traffic Orders Committee
17 July 2017

Actions Taken Under Delegated Powers

Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the report be noted.

1. Summary

In accordance with Minute *3 of the Meeting of this Committee on the 25 July 2003 this report details the actions taken under Delegated Powers since the last meeting and, where appropriate, in consultation with the Chairman and Local Members.

2. Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders & Traffic Schemes have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and Local Members. Details of these matters are listed below.

Location	Proposal	Action
Various roads in Buckland Monachorum, Dousland, Tavistock and Yelverton	Various restrictions proposed as part of the annual local waiting restriction programme.	Traffic regulation order advertised following HATOC and local member approval and order part sealed for those elements that received no objections.
Parkwood Road, Tavistock	New puffin crossing outside Kelly College	Crossing noticed following local member approval.

Meg Booth
Acting Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: Tavistock and Yelverton Rural

Local Government Act 1972

List of Background Papers

Contact for enquiries: James Bench

Tel No: 0345 155 1004

Background Paper

Date

File Ref.

None

jb120617wdh
sc/hq/action under delegated powers
2 hq 070717

